

By-Laws of the National Honor Society of John Handley High School

- ARTICLE I: The name of this organization shall be The National Honor Society of John Handley High School.
- ARTICLE II: The purpose of this organization shall be to create enthusiasm for scholarship, to render service to the school and community, to promote leadership and to develop character in the students of John Handley High School. The NHS operates after-school study help for students of the school who seek assistance with their academic course work.
- ARTICLE III: The control of this organization shall be vested in the Faculty Council of the Principal. The faculty advisor(s), have direct supervisory responsibility of the activities of the organization. The Faculty Council shall be five full-time teachers of John Handley High School, appointed by the Principal of John Handley High School. The Principal of the school may veto any decisions of the Faculty Council.
- ARTICLE IV: Membership in the National Honor Society is an honor bestowed upon the student. Selection for membership is by the Faculty Council and is based on outstanding scholarship, character, leadership and service. Members have the responsibility to continue to demonstrate these qualities. Membership shall be known as active, honorary and graduate. Active members become graduate members at graduation. Graduate members shall have no voice or vote in chapter affairs. Candidates become members when inducted at a special ceremony. Members who resign or are dismissed are never again eligible for membership or its benefits.
- ARTICLE V: In the fall of each school year, Second, Third and Fourth-year students with a GPA of 3.25 or higher are invited to provide background information describing personal achievements and participation during their high school career. This information is organized by the chapter advisor(s) and candidates for membership are identified. The Faculty Council selects all members of the chapter by a majority vote.
- ARTICLE VI: Meetings of the chapter members shall occur once per month during the school year calendar. Special meetings may be called by the officers. Active members are required to attend all meetings.

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ARTICLE VII:

- Section 1. The Executive Council includes the chapter advisor(s) and Chapter Officers. Chapter officers shall be: *President, Vice-President, Secretary, and/or Secretary/Treasurer*. The President shall oversee all business of the chapter and preside over all meetings. The Vice-president shall assist the President in all duties and preside over meetings in the absence of the president. The Secretary shall keep written record of minutes of all meetings of the members. The Treasurer shall assist the advisor(s) with the monetary activities of the chapter and assist the other officers with duties.
- Section 2. Active members are required to document a minimum of 15 hours of community service in verified written form during the course of the school year between September and June. Active members are expected to participate monthly in the tutoring efforts of the chapter or in other service projects of the NHS.
- Section 3. Members are required to pay annual dues of Ten Dollars.

ARTICLE VIII: Officers are selected by the advisor(s) with the consultation of the faculty council. Members interested in serving as officers are to submit information to the advisor within the prescribed time-schedule set forth during spring membership meetings. Officers may be removed by majority vote of the faculty council. In the event of a vacancy, the chapter advisor(s) will select a replacement.

ARTICLE IX: Meetings of the members shall use the following Parliamentary Procedures.

1. Call to order.
2. Roll call of members present.
3. Reading of minutes of last meeting.
4. Officers' reports.
5. Committee reports.
6. Special orders --- Important business previously designated for consideration at this meeting.
7. Unfinished business.
8. New business.
9. Announcements.
10. Adjournment.

ARTICLE X: Ratification of the By-Laws is achieved by a majority vote of the active members, and approval of the Faculty Council and Principal.

ARTICLE XI: Chapter By-Laws may be amended through the actions of the active members and a majority vote of the members and approval of the Faculty Council and Principal.